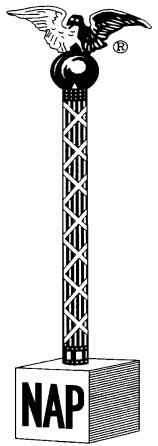


# Oklahoma Parliamentarian

A Publication of the Oklahoma State Association of Parliamentarians  
A Constituent Division of the National Association of Parliamentarians



Volume 18 Issue 2

July 2008

## CALL TO ANNUAL CONVENTION August 16, 2008 — 8:30 AM (registration)

The Object of OSAP shall be to promote and pursue the purposes and the educational programs of NAP; to study, teach, promote, and disseminate the fundamental principles and the philosophies of parliamentary law in the State of Oklahoma; and to bring into closer cooperation all parliamentarians in the State of Oklahoma.

OSAP Board meeting August 15, 6 PM — Reception to follow — All OSAP members are invited to attend.

*Theme for 2007-2008: "Bridging the Divide—Your Oklahoma Connection to Better Meetings"*

Visit the OSAP website at: [www.OKparliamentarians.org](http://www.OKparliamentarians.org)

### President's Message

*Virginia McComas, OSAP President*

It is true — time flies when you are having fun!! Thank you for allowing me to serve as your President for the last two years. I have learned a lot, and it has been a pleasure. It helps to have good board members to work with, and we have a very cohesive group.

The board met on June 14, and the plans for the OSAP state convention were finalized. The convention this year will be held on Saturday, August 16 at the Clarion Hotel and Convention Center.

The Educational Workshop "**HELP! GET ME THROUGH THIS MEETING**" will be held on Friday, August 15. The board is encouraging OSAP members to attend the Friday workshop, as well as the Saturday convention and workshops. The sessions on Friday cover interesting parliamentary topics that we all use at most of the meetings we attend. The workshops are very lively, and door prizes are given out each hour. Please make copies of the workshop flyer and distribute to those who may be interested. The Saturday afternoon workshops cover more advanced parliamentary topics.

Sandra Olson, PRP, our National Representative, will be visiting from Nebraska. She currently serves as the NAP Secretary. Ella Carlson, PRP, District Six Director, from Texas will also be our guest. We are looking forward to their presentations at the workshops as well as the updates from NAP and District Six. These NAP representatives are a wonderful resource, and they have a wealth of information to share with us.

We are planning a great convention and great educational workshops, so mark your calendars for Friday, August 15, and Saturday, August 16.

### ATTENTION: Unit Presidents

At the June 14th OSAP board meeting, the Board of Directors moved to recommend to each OSAP Unit that they make a donation of \$25 to help support the 2008 convention. We hope each Unit will respond favorably to this recommendation, and send your checks to:

**Jason Fields, Esq.**  
**OSAP Treasurer**  
**136 E 31st PI #A**  
**Tulsa, OK 74105**

### Report of the Nominating Committee

*by W. Craig Henry, PRP, Chairman*

The OSAP Nominating Committee presents the following list of nominees for 2008-2009:

**President** ..... Rod Davidson, Sooner Unit  
**Vice-President** ..... Jason Fields, Oil Capitol Unit  
**Secretary** ..... Linda Lawson, Will Rogers Unit  
**Treasurer** ..... Jim Lawson, Will Rogers Unit

Nominations will also be accepted from the floor at State Convention, August 16, 2008.

### ATTENTION:

Unit Presidents, OSAP Officers, and Board Chairmen  
Please make copies of the workshop flyer and convention registration for your Provisional Members.

Rod Davidson, PRP, will be printing the materials for the convention notebooks. Please e-mail your written report to him no later than **August 1, 2008**, at [rodavidson@msn.com](mailto:rodavidson@msn.com)

### Chisholm Trail Unit

The Chisholm Trail Unit meets on the 3rd Monday, September through May, at the Mabel C. Fry Library, 1200 Lakeshore Dr., Yukon.

Dr. Delores Meyer, President  
dmmeyer1988@sbcglobal.net

### Green Country Unit

Contact Joan Blankenship, PRP, at (918) 492-3424 for meeting times and information.

### Great Plains Unit

The Great Plains Unit meets the fourth Monday of the month at 5:30 p.m. at the Oklahoma Blood Institute 211 S.W. A Ave, Lawton OK 73501 (580)353-6451. The Unit is planning a workshop in the fall.

Cheryle Sherman, President  
cshe44@aol.com

### Will Rogers Unit

The Will Rogers Unit members have been concentrating on bylaws this year. Meetings have been held at Will Rogers Center, OSU-OKC Campus, and the Clarion Hotel.

- Two members attended the NAP National Convention in Omaha, Nebraska.
- One member judged parliamentary contests.
- Two members attended Sooner Unit Installation and Membership Drive meetings.
- One member serves as OSAP Secretary and another has accepted a nomination to serve as Treasurer.
- The new officers for 2008-2009 are: President, Linda Lawson; Vice-President, Clara Bishop; Secretary, Jim Lawson; Treasurer, Judy Grotts.

Linda Lawson, President  
linda\_lawson@cox.net

### Oil Capital Unit

The Oil Capital Unit meets on the third Friday of each month, January through May and September through November at the Tulsa Garden Center, 2435 S Peoria Ave, Tulsa, 74114 - (918) 746-5125, from 1:30 p.m. to 3:30 p.m.

The Oil Capital Unit hosted a Christmas membership luncheon in December.

Dr. Janet A. Wilson, Professional Registered Parliamentarian and Certified Parliamentarian-Teacher, joined OCU. She moved to Tulsa from Wisconsin. We are very fortunate to have her professional expertise.

Members have assisted different organizations when requested. Also, two workshops have been requested sometime this summer.

Shirley Domenico, PRP, President  
ndomen1163@aol.com

### Oklahoma City Unit

The Oklahoma City Unit meets on the Second Monday of each month, 6:30 p.m. at the University of Central Oklahoma, Edmond, Liberal Arts Building.

On March 1st, the Oklahoma City Unit sponsored a Parliamentary Seminar entitled "MEETINGS CAN BE FUN".

Attendees received tips on preparing for a meeting, creating and following agendas, making motions, and using boards and committees effectively.

Dorothy Hamill, President  
dorothyj.hamill@aol.com



*The Oklahoma Parliamentarian*  
Communications Committee  
Mary Davidson, Chairman  
P.O. Box 60039  
Oklahoma City, OK 73146-0039

[www.OKparliamentarians.org](http://www.OKparliamentarians.org)



## Sooner Unit

The Sooner Unit meets on the Third Thursday of each month from 6:00 — 7:30 p.m. at the Meinders School of Business, first floor Student-Faculty Lounge, Oklahoma City University, N.W. 26th and Blackwelder.

Three Sooner Unit members are on the Board of Directors of the Oklahoma State Association of Parliamentarians and have been actively engaged in planning the educational workshop and convention in August along with President Virginia McComas. Sooner Unit members have participated in the following activities since the February newsletter:

- June 19, 2008 — Sooner Unit members adopted a motion to pay half the registration fee for Sooner Unit members attending the Friday workshop and/or the Saturday convention.
- May 15, 2008 — Sooner Unit members adopted a motion to administer the NAP membership test on September 18, 2008, and offered an incentive to provisional Sooner Unit members for taking the test. The test will be given after the regularly scheduled Sooner Unit meeting, and there will be a review before the test. Provisional members from other units are welcome to take the test at this time.
- May 2-3, 2008 — Two Unit members attended the annual convention of the Texas State Association of Parliamentarians.
- April 17, 2008 — The Sooner Unit celebrated parliamentary law month by sponsoring a pizza party and membership drive at Mazzio's pizza.
- April 9, 2008 — Two Unit members judged junior high and high school students enrolled in Health Occupation Students of America (HOSA) for their state competition at the Clarion Meridian Convention Center. Dr. Janet Wilson, PRP, Oil Capital Unit, also helped judge this competition.
- April 5, 2008 — Four Unit members gave a three-hour parliamentary workshop to the participants of the "Neighborhood Leaders for Today," a six-week course sponsored by the Neighborhood Alliance of Central Oklahoma.
- March 28, 2008 — Five Unit members traveled to Stillwater to judge high school and junior high students enrolled in Family, Career and Community Leaders of America (FCCLA) for state competition. Dr. Janet Wilson, PRP, from the Oil Capital Unit joined Sooner Unit members, along with Virginia McComas from the Great Plains Unit.

Rod Davidson, PRP, President  
rodavidson@msn.com

## Education Committee

The **OSAP Education Committee** will have materials for sale at the educational workshop on August 15 and the State Convention on August 16 so come prepared to buy (cash or check). Sorry we can't take credit cards. Some of the items we will be selling are handbooks from the Spotlight series on "You the President", "You the Secretary", "You the Treasurer", etc. Naturally, we will have *Robert's Rules of Order Newly Revised, 10th Edition*, Parliamentary Reference Cards, *Pointers on Parliamentary Procedure*, *Study Guide for the Registration Exam*, *Nola's Daily Doses* and much, much more. Plan to stock up and save shipping costs.

Barbara Benton  
Education Committee Chairman

### A ParliPro Moment by Rod Davidson, PRP

"ALLOWABLE EXPLANATION OF A PENDING UNDEBATABLE MOTION. Sometimes business may be expedited by allowing a few words of factual explanation while an undebatable motion is pending. The distinction between debate and asking questions or making brief suggestions should be kept in mind in this connection. The chair should be careful not to allow this type of consultation to develop into an extended colloquy between members or to take on the semblance of debate; and he should generally remain standing while the consultation takes place, to show that the floor has not been assigned." [RONR (10th ed.), p. 384, l. 7-17]

## BIOGRAPHIES AND QUALIFICATIONS OF NOMINEES FOR OFFICE

### NOMINEE FOR PRESIDENT

Rod G. Davidson is a Professional Registered Parliamentarian (PRP) and a member of the National Association of Parliamentarians, the American Institute of Parliamentarians, and served in 2005-2006 as the Parliamentarian for the Oklahoma State Association of Parliamentarians, and member of the Education Committee. He is currently serving as the OSAP Vice-President and Membership Committee Chairman. He has served in the past as an OSAP board member in the capacity of Communications Committee Chairman and Nominations Committee Chairman, and is currently serving as Convention Committee Chairman and is a member of the Education Committee. He has served as Treasurer and Vice-President of the Sooner Unit and is currently serving as the Sooner Unit President.

Rod received his B.S. degree, Phi Beta Kappa, from the University of Oklahoma, graduating with Highest Honors from the OU Honors Program. He serves as Vice-President and board member of the Neighborhood Alliance of Central Oklahoma. He owns and maintains several websites devoted to *Robert's Rules of Order* and parliamentary procedure, including [www.rulesonline.com](http://www.rulesonline.com) and [www.parlipro.org](http://www.parlipro.org).

### NOMINEE FOR SECRETARY

Educational background for Linda L. Lawson includes: University of Oklahoma, Rice University, and Oklahoma City University. Linda is a medical technologist certified by Oklahoma Health Careers, Inc.

Her work experience includes an internship at Edmond Memorial Hospital teaching safety education and first-aid; camp safety education director, teaching assistant in Norman system for English as a second language program; substitute teaching in Norman public school system and Rexall pharmaceutical representative. Linda's club and non-profit experience includes working as a liaison between Norman Public Schools and Camp Fire Council's United Way representative, President of Norman Council of Camp Fire, National Garden Club, Inc.; offices encompass local, district, state, regional and national positions.

Linda has been a member of the Will Rogers Unit since 2002. She became a regular member in 2003 and served as Secretary and then President of the Unit. In 2005 she was elected to fill a vacancy in the office of OSAP Vice-President and served the remainder of the term. She served as a member of the 2005 Convention Committee, and is currently serving as OSAP Secretary.

### NOMINEE FOR VICE-PRESIDENT

Jason Fields began his interest in parliamentary procedure in high school through his participation with the Future Business Leaders of American (FBLA). He has been a member of NAP since 1994 when he took the NAP membership exam at a FBLA National Conference.

Jason is a member of the Oil Capital Unit of NAP. He has served as OSAP's First Vice-President, Secretary, Audit Committee Chairman and Yearbook Committee Chairman. He currently serves OSAP as the Treasurer.

Jason also serves as President of the Board of Directors for the Tulsa & Creek County Senior Development Foundation. He lives in Tulsa where he practices estate planning and probate at the law firm of Riseling & Rhodes, PC.

### NOMINEE FOR TREASURER

James K. (Jim) Lawson was born in Tulsa, Oklahoma and graduated from Nathan Hale High School in 1964. After four years at the University of Oklahoma, Jim entered the Navy in 1969 and served two years of sea duty aboard USS Juneau and USS Midway. Jim married Linda while serving two years of shore duty at Moffett Field in Mountain View, California.

Jim and Linda returned to Oklahoma and OU where he was awarded a B.S. in Mathematics and entered Graduate School in Business Administration. After years of study in Finance, Business Statistics, Management Science, and Operations Research, Jim passed oral exams and began work on his dissertation. During Graduate School, he worked as a computer and statistical analyst and taught Finance, Investments, and Statistics at OU. With three daughters and ten grandchildren, Jim and Linda are never lacking for entertainment. Their newest grandchild, Gabriel James Steven Young, was born on June 27, 2008. Congratulations!

Jim has worked for the Department of Human Services since September 1984 in the Data Services Division, and is currently a Network Performance Analyst in Enterprise Production Analysis. Jim and co-worker Rod Davidson have discussed various aspects of parliamentary procedure for several years. After years of exposure to Linda's involvement in parliamentary activities, he passed the membership exam shortly before attending the NAP Convention in Omaha, Nebraska in 2007.

*In Memory of Gloria McFarland*  
*By Joan Blankenship, PRP*

Gloria McFarland, member of the Green Country Parliamentary Unit, passed away March 18, 2008.

Gloria became a member of NAP in order to use her parliamentary knowledge in the organizations in which she was a member or where she was a volunteer. She was a member of the First Presbyterian Church where she was a Deacon, Elder and Chairman of the Christian Service Board. She was a member of the Board of Trustees of the University of Tulsa where she was active in the Tulsa Undergraduate Research Challenge Program. She held several positions in the Junior League of Tulsa and served on the boards of the YWCA, Arts and Humanities Council, Philbrook Museum of Art, and President of Tulsa Town Hall.

Gloria was an intelligent and dedicated person, gracious and busy, and she will be missed in the community and in the Green Country Parliamentary Unit.

**OSAP WELCOMES  
 DR. JANET A. WILSON, PRP**

OSAP extends a warm welcome Dr. Janet A. Wilson, PRP, CP-T, into the state association and into the Oil Capital Unit. She expressed a desire to become involved in the state association and has already been appointed to the OSAP Board of Directors serving as Youth Committee Chairman for this term. She assisted in judging several high school parliamentary teams during March and April.

Janet is a retired physician and a retired Army National Guard Colonel. She practiced Internal Medicine in Wisconsin and is now residing in a retirement village in Tulsa, OK. While a snowbird in Florida she wrote a text for a 12-hour course in basic parliamentary procedure which has been used frequently in both Florida and Wisconsin for a number of years. In Wisconsin she coached an FBLA team, and the team leader became state parliamentarian. She was active in the Florida State Association of Parliamentarians and the Charlotte County Parliamentarians Unit and also served as vice-president of the Wisconsin Association of Parliamentarians.

**2007 — 2008 OSAP Officers  
 and Committees**

Virginia McComas	President
Rod G Davidson, PRP	Vice-President
Linda Lawson	Secretary
Jason Fields	Treasurer
Bill Stemmons, PRP	Parliamentarian
Phyllis Freeman Stewart	Past President
Debra Jordan	Audit
Cheryle Sherman	Bylaws
Mary Davidson, RP	Communications
Rod G Davidson, PRP	State Convention
Barbara Y. Benton	Education
Rod G Davidson, PRP	Membership
W Craig Henry	Nominating
Vacant	Yearbook
Janet Wilson, PRP	Youth

**TENTATIVE CONVENTION AGENDA  
 FOR AUGUST 16, 2008**

1. Registration: 8:30 - 8:55 a.m.
2. Call to Order 9:00 a.m.
3. Opening Ceremonies
4. Introductions
5. Recognition of OSAP Leadership
6. Reports of Convention Committees
7. Minutes of 2007 OSAP Convention
8. Reports of Elected Officers and Standing Committee Chairmen
9. NAP Update
10. District Six Update
11. Nominations and Elections
12. Election of 2009 Nominating Committee
13. Reports of Unit Presidents
14. New Business
15. Installation of Officers
16. Awards and Announcements
17. Lunch: 12:00 — 1:00 p.m.  
 Luncheon Speaker — Debra Jordan
18. Registration for afternoon workshops open to public: 12:45 — 1:00 p.m.
19. Educational Workshops (beginning at 1:00 PM)
  - A. "Boards" — Ella Carlson, PRP, District Six Director
  - B. "Constitution & Bylaws - The Foundation of an Organization" — Sandra Olson, PRP, NAP Secretary
  - C. "Rescind/Amend Something Previously Adopted, Reconsider" — Dr. Janet Wilson, PRP, OSAP Youth Committee Chairman
20. Adjourn: 4:00 p.m.

(Executive Committee meeting to follow convention.)

Please help promote the 2008 OSAP Convention and workshops. Feel free to make copies of the Friday workshop flyer and distribute in your community to those who may be interested. Also make copies of the convention registration and workshop flyer for each of the Provisional Members of your Unit.

## REGISTRATION FORM

### OKLAHOMA STATE ASSOCIATION OF PARLIAMENTARIANS ANNUAL CONVENTION

**August 15-16, 2008**

Clarion Meridian Hotel & Convention Center, 737 S. Meridian Ave, Oklahoma City, OK 73108

HOTEL RESERVATIONS (800) 784-7830

LOCAL PHONE: (405) 942-8511

**OSAP Group Rate for Hotel Accommodations (Block 9697) — \$ 69 through Aug 1 first-come first-served — call early!**

LAST NAME (as it will appear on nametag)	FIRST	MI
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MAILING ADDRESS

CITY	STATE	ZIP CODE	E-MAIL
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HOME PHONE	WORK PHONE	FAX
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<b>OSAP MEMBERS (Check all that apply)</b>	<p><b>MAKE CHECK PAYABLE TO:</b>                  “Oklahoma State Association of Parliamentarians”</p> <p><b>Mail Registration Form and Check to:</b>  <b>JASON FIELDS, ESQ., TREASURER</b>                  136 E 31ST PL # A                  TULSA OK 74105</p> <p><b>For information contact:</b>                  Rod Davidson, PRP (405) 524-8953</p>	
<input type="checkbox"/> Registered Parliamentarian (RP)		<input type="checkbox"/> Chisholm Trail Unit
<input type="checkbox"/> Professional Parliamentarian (PRP)		<input type="checkbox"/> Great Plains Unit
<input type="checkbox"/> Not a member of any Unit		<input type="checkbox"/> Green Country Unit
<input type="checkbox"/> Full-Time Student		<input type="checkbox"/> Oil Capitol Unit
<input type="checkbox"/> Regular Member		<input type="checkbox"/> Oklahoma City Unit
<input type="checkbox"/> Provisional Member		<input type="checkbox"/> Sooner Unit
<input type="checkbox"/> Affiliate Member		<input type="checkbox"/> Will Rogers Unit

<b>2008 OSAP FRIDAY WORKSHOP &amp; SATURDAY CONVENTION</b>	Registration Fee Per Person	Amount
Friday, Aug 15 — All Day Workshop ( 9:00 a.m. — 4:00 p.m. ) “Help! Get Me Through this Meeting” Workshop Includes Educational Materials, Lunch, and Copy of “Robert’s Rules in Brief”	\$ 45.00	
Friday, Aug 15 — Optional NAP Membership Exam ( 4:10 p.m. ) Includes NAP Examination, 2008–2009 Membership dues in the National Association of Parliamentarians, and Oklahoma State Association dues.	\$ 71.00	
Friday, Aug 15 — NAP Membership Exam for FULL-TIME STUDENT ( 4:10 p.m. ) Includes NAP Examination, 2008–2009 Membership dues in the National Association of Parliamentarians, and Oklahoma State Association dues.	\$ 38.50	
Saturday, Aug 16 — OSAP 2008 Annual Convention ( 9:00 a.m. — 4:00 p.m. ) Includes Morning Business Meeting, Lunch, and Afternoon Workshops	\$ 45.00	
Saturday Aug 16 — Afternoon Workshops Only ( 1:00 p.m. — 4:00 p.m. ) (Does not include lunch.)	\$ 25.00	

<p>Registration Deadline: August 1, 2008.                  After August 1, please call 405-524-8953 for availability.</p> <p style="text-align: right;"><b>TOTAL ENCLOSED:</b></p> <p>No refunds after August 7. Make check to: “Oklahoma State Association of Parliamentarians”</p> <p>Deadline for Hotel Group Rate (block #9697): August 1 — Call early! 800-784-7830 405-942-8511</p>	\$
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